

**Nominations Form  
WRAP Volunteer of the Year Award**

Name of Nominee (individual or group) \_\_\_\_\_

Facility/Agency: \_\_\_\_\_

Facility/Agency Address: \_\_\_\_\_

Facility/Agency Phone

#: \_\_\_\_\_

E-mail address:

\_\_\_\_\_  
Facility's WRAP member:

\_\_\_\_\_  
WRAP member nominating:

Nominator's telephone #: \_\_\_\_\_

Nominator of facility WRAP member has NAAP membership: \_\_\_\_\_yes \_\_\_\_\_no

Expiration date: \_\_\_\_\_

**Please submit and attach the following:**

- 1. A description by nominee of the activity oriented service the volunteer makes to the residents of the facility. It can include any uniqueness of the service or any other pertinent characteristics of the nominee. Limit to 300 words or less.**
- 2. Letter of recommendation from the Administrator/Executive Director of the facility.**
- 3. Letter of recommendation from the facility Resident Council.**
- 4. 4x6 picture with the WRAP member(s) doing the nominating. Please on instant pictures or computer – must photo label quality. Photo will be used for display boards/public relations. Photo will not be returned.**
- 5. Signed photograph release form for each person in the photograph. Make photo copies of the form as necessary.**

All nominations must be submitted with a postage date of May 1<sup>st</sup> or earlier to the Awards Chairperson.

Please submit requested material only. All other information will not be used in scoring. (Example: news articles, newspaper photos, etc...)

Presentation of the material will be used in scoring all entries. All identifying information will be blacked out prior to review by the judges.

Name and Address of your local newspaper: \_\_\_\_\_

\_\_\_\_\_

## **Criteria for Nominations for WRAP Volunteer of the Year Award**

This award will be presented to the person or a group engaging in regular unpaid volunteer, activity oriented, service within a facility or agency of which a WRAP member is employed. The person or group nominated must meet the following qualifications:

1. Must be engaged in regular unpaid volunteer, activity – oriented service.
2. Facility or agency where the volunteerism is occurring must have a WRAP member employed.
3. Must be nominated by an individual WRAP member.

Policy on Nomination Form:

1. Each applicant will complete a nomination packet and submit all information indicated on the nomination form by May 1<sup>st</sup> to the Awards Chairperson.
2. Any additional materials not requested will not be considered in the review process.
3. Two letters of recommendation are needed. One from the Administrator/Executive Director of the facility and one from the Resident Council.

### **Policy on NAAP Nomination for Volunteer of the Year**

1. The WRAP Volunteer of the Year winner will be an automatic nominee from the NAAP Volunteer of the Year.
2. The application will be obtained by the Awards Chair and forwarded to the winner for completion.
3. In the event the WRAP winner is named the NAAP award winner, WRAP would pay for the winner to attend up to \$800.00 or what is set in that year's budget. This can be used for just the winner's transportation, motel and meal expenses only.
4. The nominator has to be or become a NAAP member r/t NAAP Criteria.

### **Award Winner Receives:**

1. a plaque
2. Banquet meal for winner and a guest.
3. Banquet meal for nominee (if not attending the WRAP Conference).
4. NAAP membership to the nominator of the Volunteer of the Year to assist in nominating at the NAAP level.

### **All Nominees receive:**

1. A Certificate

# WRAP

## Photograph Release Form

I hereby give permission for WRAP to use  
photograph of myself

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For publicity purposes connected with WRAP.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_